

Thank you after interview

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Mr. Ryan Bolletaris
Director, Financial Planning
Alpha Galactic, Inc.
1789 Randolph Pike
West Rodgers, MD 32345

Dear Mr. Bolletaris:

Thank you for providing me with an excellent introduction to Alpha Galactic. I thoroughly enjoyed meeting you and learning more about the Manager of Marketing position. Likewise, the interview schedule that you arranged provided a valuable opportunity for me to understand the exciting projects already underway.

As I mentioned, I continue to be extremely interested in Alpha Galactic, particularly the AGO Division. My consulting background and health care experience would allow me to make a significant contribution to the division's marketing department. Not only do I have the analytical skills you require, but I also enjoy working on cross-functional teams.

I look forward to hearing from you next week regarding your decision. Thank you for your consideration.

Sincerely,

SIGNATURE

Sarita Jordish